

MUTH5010 (Section 001): Graduate Theory Review

Spring 2023: 2.0 Credits

Contact Information & Course Meetings

Instructor Name: Dr. Gillian Robertson (you can call me Dr. Robertson)

Office Location: MU260A

Office Hours: T/Th (11:00 am–12:00 pm CT) and by appointment (in person or Zoom)

Email: gillian.robertson@unt.edu

Class Meetings: Monday/Wednesday, 10:00–10:50 am in Rm MU321

Instructor Communication: My primary method of communication outside of class will be through Canvas Announcements and UNT email, so please have your Canvas notifications set to receive regular updates and check your UNT email frequently. I will generally be able to respond to emails within a few hours, but no later than 24 hours after receiving them. I will not be answering emails between the hours of 11:00 pm and 8:00 am CT, Monday–Friday. I do check my email over the weekend, but less frequently than I do during the week.

Course Description

This course is a review of harmonic analysis and other principles of tonal music, roughly encompassing eighteenth- and nineteenth-century Western (European) art music. This course prepares students for further study in analytical techniques and provides standard language and concepts that can be transferred to professional study, teaching, and performance. We will move at a fast pace in this course, roughly covering the 2.5 years of undergraduate theory course work in one semester. While the emphasis in this course will be on written concepts, some aural skills will make up part of our experience this semester.

Course Structure & Prerequisites

This is a 15-week face-to-face course that meets twice a week (Mondays and Wednesdays, 10:00–10:50 am). The course will be divided into roughly two halves: 1) review of diatonic harmony and 2) review of chromatic harmony, phrase types, and form. Resources, handouts, assignments, and other course materials and information will be available in our Canvas course.

Prerequisite: none

Other: may not be applied to the degree plan

Course Objectives

Upon successful completion of the course, students will be able to:

1. Demonstrate an understanding of Western tonal harmonic syntax (grammar) through repertoire analysis and listening
2. Identify diatonic and chromatic harmonies through Roman numeral analysis
3. Realize figured bass notation in four parts (SATB)

4. Demonstrate an understanding of chord spelling, resolution, function, and standard voice-leading practices through four-part (SATB) exercises.
5. Interpret and communicate the relationships between melody, harmony, phrase/form, and other musical elements in Western tonal music styles.

Materials

There is no textbook or workbook required for this course. Handouts will be provided in class and will also be posted in Canvas. I recommend the following for both in class meetings and working at home:

- **Class:** staff paper and pencils (tablet and stylus for note-taking is fine)
- **Supplemental Theory Books:** *Open Music Theory*, 2nd ed. (<https://viva.pressbooks.pub/openmusictheory/>) and the Poundie Burstein and Joseph Strauss (2020), *Concise Introduction to Tonal Harmony*, 2nd ed. (available in the UNT library, Music Reserves, Call #: MT50.B98 C66 2020)
- **Technology:** access to our Canvas course (check your Canvas notification settings) and I recommend downloading the Canvas mobile app (available for Android and iOS)

Getting Help

Technical Assistance

Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

Information Technology Help Desk: <https://it.unt.edu/helpdesk>

Email: helpdesk@unt.edu

Phone: (940) 565-2324

Location: Sage Hall, Room 330

Walk-In Availability: 8 am – 5 pm

Support Hours: Mon.–Thurs. 8:00 am – 9:00 pm, Friday 8:00 am – 5:00 pm, Sat. 11:00 am – 3:00 pm

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328) (<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

Student Support Services

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (<https://studentaffairs.unt.edu/student-health-and-wellness-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (<https://studentaffairs.unt.edu/care>)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (<https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry>)

- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

Other student support services offered by UNT include

- [Registrar](https://registrar.unt.edu/registration) (https://registrar.unt.edu/registration)
- [Financial Aid](https://financialaid.unt.edu/) (https://financialaid.unt.edu/)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (https://studentaffairs.unt.edu/student-legal-services)
- [Career Center](https://studentaffairs.unt.edu/career-center) (https://studentaffairs.unt.edu/career-center)
- [Multicultural Center](https://edo.unt.edu/multicultural-center) (https://edo.unt.edu/multicultural-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (https://edo.unt.edu/pridealliance)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (https://deanofstudents.unt.edu/resources/food-pantry)

Academic Support Services

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (https://clear.unt.edu/canvas/student-resources)
- [Academic Success Center](https://success.unt.edu/asc) (https://success.unt.edu/asc)
- [UNT Libraries](https://library.unt.edu/) (https://library.unt.edu/)
- [Writing Lab](http://writingcenter.unt.edu/) (http://writingcenter.unt.edu/)
- [MathLab](https://math.unt.edu/mathlab) (https://math.unt.edu/mathlab)

Course Requirements

Class assessments will be weighted according to the following breakdown:

- Written Homework Assignments, Online Quizzes 70%
- Midterm Exam 15%
- Final Project 15%

Written Homework Assignments and Online Quizzes: there will typically be a written homework assignment (e.g., analysis, part writing) or an online quiz due most class meetings. Students will complete the written assignments by hand (in pencil or using a PDF annotation program) and submit them on or before the class when they are due (e.g., by 10:00 am at the beginning of class). I expect neat and legible writing and you are expected to complete the assignments *independently*, unless otherwise noted (see Academic Integrity statement on p. 5 for more details). Please ask for clarification if you are unsure about the instructions or the directions of any assignment or quiz before its due.

Midterm Exam: there will be a midterm exam scheduled for Wed. March 8 (before Spring Break). The exam will feature analysis and SATB-writing sections.

Final Project: the instructor, in consultation with the students, will develop one or more final projects formats. Specific information about the project and an accompanying rubric will be distributed later in the semester.

Course Schedule

Here is an overview of the main topics and important deadlines for the class. A more detailed breakdown of pacing and specific written assignments and quizzes will be circulated once I get feedback from students on their previous theory experiences.

Unit 1: Review of Diatonic Harmony

Topics: Scale degree names, key relationships, consonance vs. dissonance, chord construction, Figured Bass notation, Roman numerals, embellishing tones, harmonic rhythm, SATB texture and writing, cadences, chord functions and the phrase model, cadential six-four and other six-four chords, sequences, diatonic modulations (closely-related keys).

- Jan. 16 (M): MLK Day (University closed)
- Jan. 18 (W): First class meeting
- Jan. 20 (F): Last day to add a class section
- Jan. 30 (M): Last day to drop a class (no longer appears on transcript)
- Mar. 8 (W): Midterm exam
- Mar. 13–17: Spring Break

Unit 2: Review of Chromatic Harmony, Phrase Types, Form

Topics: applied (secondary) dominants and leading-tone chords, tonicization, modal mixture, plagal progressions, chromatic mediants, Neapolitan 6th, Augmented 6ths, chromatic modulation (remote keys), basic phrase types (Sentences, Periods), binary form, ternary form

- Mar. 20 (M): Unit 2 begins, return midterm exams
- April 7 (F): Last day to drop a course or all courses with a grade of W
- May 1 (M): Project consultations
- May 3 (W): Last day of class (project consultations)
- May 5 (F): Reading Day
- May 6 (Sat): Project due

Grading

Late Work Policy: Students can submit no more than 3 written homework assignments late during the semester. These late assignments will be accepted up until the beginning of the next class meeting after the original due date (e.g., due Monday, accepted up until the beginning of class on Wednesday). If there are extenuating circumstances, then I will work on a case-by-case basis with the student to determine an appropriate due date for the late submission. Your *lowest three* homework assignment scores will be dropped at the end of the semester. Online quizzes are due by the deadline posted (e.g., 11:59 pm CT), but can be submitted up to 24 hours late until the “available until” date. Your *lowest two* quiz score will be dropped at the end of the semester. Any late policies for the final project will be determined based on the format type that is decided upon between the instructor in consultation with the students.

Instructor Feedback: I will aim to return written homework assignments (submitted on time) by the next class period. Students will generally receive immediate feedback on quizzes upon submission (unless there are questions that need to be graded manually). The midterm exams

will be returned after Spring Break and the Final Projects will be graded (feedback emailed to the students) before the university deadline on Mon. May 15.

Course Evaluations

Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT and allows students the ability to confidentially provide constructive feedback to their instructor and department to improve the quality of student experiences in the course. Evaluations will be available from April 17–May 4.

Course Policies

Attendance Policy

According to UNT's policy, a student's absence may be excused for the following reasons: a) religious holy day observances, including travel for that purpose; b) active military service, including travel for that purpose; c) participation in official university function (including College of Music functions; d) medical emergencies, illness, or other extenuating circumstances; e) pregnancy and parenting under Title IX; and f) official University closure by UNT's President.

Students are expected to attend class meetings regularly. When possible, please notify me before class that you will be absent. Students with only 0–3 absences (any combination of excused or unexcused) for the semester will receive a 5% bonus to their final grade.

Syllabus Change Policy

This syllabus, the course information, and any due dates are subject to change with advance notice. Please check Canvas for the most up-to-date information.

UNT Policies

Academic Integrity Policy

In this course, the range of academic penalties or sanctions for students caught engaging in academic dishonesty (e.g., cheating, plagiarizing, etc.) will include, but are not limited to, one or more of the following: 1) a verbal and written warning, 2) a 0 for the assessment, and 3) filing the incident in the University's Academic Integrity Database, which could lead to further or more severe penalties from the Office of Academic Integrity. According to the UNT catalog, the term "cheating" includes, but is not limited to: a) use of any unauthorized assistance in taking quizzes, tests, or examinations; b) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c) the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d) dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e) any other act designed to give a student an unfair advantage. The term "plagiarism" includes but is not limited to: a) the knowing or negligent use of paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgement; and b) the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

ODA Policy

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter. You can now request your Letters of Accommodation ONLINE and ODA will mail your Letters of Accommodation to your instructors. You may wish to begin a private discussion with your professors regarding your specific needs in a course. Note that students must

obtain a new letter of accommodation for every semester. For additional information see the Office of Disability Access. For additional information, refer to the [Office of Disability Access website](http://www.unt.edu/oda) at <http://www.unt.edu/oda>. You may also contact ODA by phone at (940) 565–4323.

UNT Policy Statement on Diversity

UNT values diversity and individuality as part of advancing ideals of human worth, dignity, and academic excellence. Diverse viewpoints enrich open discussion, foster the examination of values and exposure of biases, help educate people in rational conflict resolution and responsive leadership, and prepare us for the complexities of a pluralistic society. As such, UNT is committed to maintaining an open, welcoming atmosphere that attracts qualified students, staff, and faculty from all groups to support their success. UNT does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, or veteran status in its application and admission process, educational programs and activities, employment policies and use of university facilities. See the policy at:

https://policy.unt.edu/sites/default/files/04.018_PolicyStateOnDiversity.pub8_.18.pdf

Acceptable Student Behavior

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

Access to Information - Eagle Connect

Your access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (<https://it.unt.edu/eagleconnect>).

Health and Safety Information

Students can access information about health and safety at the following link: <https://music.unt.edu/student-health-and-wellness>

Registration Information for Students

Link: <https://registrar.unt.edu/students>

Academic Calendar

Spring 2023 Calendar link: <https://registrar.unt.edu/registration/spring-registration-guide>

Final Exam Schedule

Final exams will be online for this class. Spring exam schedule link: <https://registrar.unt.edu/exams/final-exam-schedule/spring>

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student’s records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Financial Aid and Satisfactory Academic Progress

Graduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Music scholarships require a 3.5 cumulative GPA. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended you schedule a meeting with an academic advisor in your college, an advisor in UNT-International or visit the Student Financial Aid and Scholarships office to discuss dropping a course. See: Financial Aid LINK: <http://financialaid.unt.edu/sap>

Counseling and Testing

UNT's Center for Counseling and Testing has an available counselor whose position includes 16 hours per week of dedicated service to students in the College of Music and the College of Visual Arts and Design. Please visit the Center's website for further information at <http://studentaffairs.unt.edu/counseling-and-testing-services>. For more information on mental health issues, please visit: <https://speakout.unt.edu>

The counselor for music students is: Myriam Reynolds (Chestnut Hall, Suite 311; phone: 940-565-2741; email: myriam.reynolds@unt.edu)

Add/Drop Policy

Please be reminded that dropping classes or failing to complete and pass registered hours may make you ineligible for financial aid. In addition, if you drop below half-time enrollment you may be required to begin paying back your student loans. After the 12th class day, students must first submit a completed "Request to Drop" form to the Registrar's Office. The last day for a student to drop a class in Spring 2023 is April 7. Information about add/drop may be found at: <https://registrar.unt.edu/registration/fall-registration-guide>

STUDENT RESOURCES

The University of North Texas has many resources available to students. For a complete list, use the link: <https://success.unt.edu/aa-sa-resources>

CARE TEAM

The Care Team is a collaborative interdisciplinary committee of university officials that meets regularly to provide a response to student, staff, and faculty whose behavior could be harmful to themselves or others. Use the link: <https://studentaffairs.unt.edu/care-team>